

HERESA MCNERLIN
CHAIR

ANDREA REED
VICE-CHAIR

ERNIE WIPF
DIRECTOR

JULIE BAWCOM
DIRECTOR

KENNETH MARSHALL
DIRECTOR

UKIAH VALLEY SANITATION DISTRICT **SPECIAL** MEETING AGENDA

TUESDAY May 8, 2018 AT 6:00PM

LOCATION: DISTRICT'S MEETING ROOM - 151 LAWS AVE., UKIAH, CA

Note: Except for public expression, unless otherwise noted, all items are considered for action.

1. CALL TO ORDER

2. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION (Paragraph (1) of Subdivision (d) of Section 54956.9) Ukiah Valley Sanitation District vs. City of Ukiah and Does 1 through 100 inclusive Sonoma County Superior Court Case No. SCV 256737

3. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under the jurisdiction of the Board which are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board. No action will be taken. Individuals wishing to address the Board on items on the agenda will be given an opportunity to do so when the item is addressed by the Board. The Board limits testimony on matters on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board. Anyone wishing to speak must come to the podium, and may state their name.

4. APPROVAL OF BOARD MEETING MINUTES

- April 25, 2018 Special Meeting

5. CONSENT CALENDAR

The Consent Calendar portion of the agenda contains items of District business that are considered routine and non-controversial. The Board will take action on the Consent Calendar items with one motion without discussion unless a Director of the Board requests that an item be removed from the Consent Calendar for discussion and individual consideration.

- Check Register for April 2018
- County Expenses for April 2018
- Reports from City – March 2018

6. DISCUSSION AND POSSIBLE ACTION RE: DISTRICT POLICY NUMBER 5020

Theresa McNerlin
Chair

Andrea Reed
Vice-Chair

Ernie Wipf
Director

Julie Bawcom
Director

Kenneth Marshall
Director

7. **DISCUSSION AND POSSIBLE ACTION RE: THE REVIEW OF BANK STATEMENTS FROM F.Y. 2017-2018 FROM BANK OF AMERICA AND SAVINGS BANK (JULIE BAWCOM)**
8. **DISCUSSION AND POSSIBLE ACTION RE: DISTRICT FINANCIAL DOCUMENTS (JULIE BAWCOM)**
9. **DISCUSSION AND POSSIBLE ACTION RE: REVIEWING THE DISTRICT AND CITY'S COMMERCIAL SEWER HOOK-UP AND ESSU FEES SCHEDULE, AND POSSIBLY PROPOSE AN ORDINANCE CHANGE TO HAVE SIMILAR CALCULATIONS AND FEE SCHEDULES (JULIE BAWCOM)**
10. **DISCUSSION AND POSSIBLE ACTION RE: UPDATE ON DISTRICT MANAGER JOB DESCRIPTION AND DATE OF RELEASE OF RFP FOR RECRUITING AN AUDITOR (JULIE BAWCOM)**
11. **DISCUSSION ONLY RE: INTERVIEW PANEL FOR DISTRICT MANAGER JOB CANDIDATES (JULIE BAWCOM)**
12. **ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF**
 - a. General Manager Report of Ongoing District Activities
 - b. Directors' Reports
 - c. Letters Received or Sent
 - d. Announce the Next Regular Meeting – June 13, 2018
13. **ADJOURNMENT**